

**City of Chicago
Department of Business Affairs and Consumer Protection**

**RULES AND REGULATIONS
FOR
PEDICABS**



**City of Chicago
Rahm Emanuel
Mayor**

**Rosemary Krimbel
Commissioner**

BY AUTHORITY VESTED IN THE COMMISSIONER OF BUSINESS AFFAIRS AND CONSUMER PROTECTION PURSUANT TO THE GENERAL PROVISIONS OF SECTION 2-25-120 and SECTION 9-110-210 OF THE MUNICIPAL CODE OF THE CITY OF CHICAGO, THE FOLLOWING RULES AND REGULATIONS REGARDING PEDICABS ARE ADOPTED HEREIN.

By Order of the Commissioner:

Rosemary Krimbel
Commissioner

Date

Effective Date: [Insert]

DEFINITIONS.

“Applicant” means any person applying for a Pedicab Business License, Pedicab Operator’s Permit, or a Pedicab Registration Decal, or for a renewal thereof.

“Commissioner” means the commissioner of the Department of Business Affairs and Consumer Protection, or the Commissioner’s designee.

“Department” means the Department of Business Affairs and Consumer Protection, which term includes the Department’s employees.

“Licensee” means a person licensed to engage in a pedicab business .

“Operator” has the meaning ascribed to the term in Section 9-110-010 of the MCC.

“Owner” has the meaning ascribed to the term in Section 9-110-010 of the MCC.

“MCC” means the Municipal Code of the City of Chicago.

“Pedicab” has the meaning ascribed to the term in Section 9-110-010 of the MCC.

“Pedicab Operator’s Permit” a permit issued to operate a Pedicab.

“Pedicab Registration Decal” means a decal given to any Pedicab registered with the Department and authorized to operate in the City of Chicago.

“PIN” or “Pedicab Identification Number” means a unique series of numbers and letters associated with a specific pedicab, such as a manufacturer’s stamp on the bottom bracket; or if there exists no stamp, then a unique series of numbers and letters engraved or inscribed by the Owner.

I. PEDICAB BUSINESS LICENSE

Rule 1.1 Application.

All pedicab business bicense applications and renewals of licenses shall be made in writing, signed and sworn to by the applicant, or if the applicant is a corporation, by its authorized agent, upon forms provided by the Commissioner, with all information and documentation as required by Chapter 9-110 of the MCC.

Rule 1.2 Expiration.

All pedicab business licenses expire on April 30.

Rule 1.3 Renewal.

All applications for renewal of pedicab business licenses must be completed and fees paid pursuant to an appointment set by the Commissioner, but in no case later than the expiration of the license.

Rule 1.4 Indebtedness to the City.

Applicants for a pedicab business license must submit an affidavit as required by Section 4-4-150 of the MCC, Indebtedness – License Ineligibility, and Section 4-4-152 of the MCC, Child Support Delinquencies, and may not be indebted to the City or have acquired outstanding parking violation complaints, except as permitted under those sections.

Rule 1.5 Insurance.

No Pedicab may be operated without sufficient insurance, as required by Section 9-110-080 of the MCC, in full force and effect. Each pedicab business license application and renewal application must be accompanied by proof of insurance. Any Licensee who fails to maintain insurance shall be subject to a ten (10) day suspension of his pedicab business license and all associated pedicab registration decals and a fine as specified in Section 9-110-200 of the MCC. If proof of insurance is not given to the Commissioner within such ten (10) days suspension period, the suspension shall continue and the Commissioner shall request revocation of the license.

Rule 1.6 Records.

Each Pedicab Business must maintain complete, accurate and legible records that include:

- a. A list identifying each pedicab such licensee operates, with the associated unique PIN and pedicab registration decal number, as issued by the Department.
- b. The name and pedicab operator’s permit number of each operator authorized to operate the licensee’s pedicab(s).
- c. A daily log of the operation of each pedicab, showing the name of the operator authorized to operate the pedicab, and the terms of any lease agreement.

Records must be maintained for a minimum of two years. Upon written request, records must be submitted to the Department within three (3) business days.

Rule 1.7 Change of Information.

A pedicab business shall notify in writing the Department of any change of address or telephone number no later than seventy-two (72) hours after the change.

II. PEDICAB REQUIREMENTS

Rule 2.01 Pedicab Registration Decals.

Pedicab registration decals shall only be issued to pedicab business license holders who submit a signed and sworn application form provided by the Commissioner. This form must also be signed and sworn by a qualified technician who has verified the pedicab, as identified by its PIN, is:

- a. Capable of coming to a complete stop within X feet when traveling X mph before applying the brakes.
- b. Equipped with ... [TBD]
- c. And meets all requirements as outlined in Section 9-110-090 of the MCC.

Rule 2.04 Expiration.

All pedicab registration decals expire April 30. All applications for renewal of a pedicab registration decal must be completed and fees paid pursuant to an appointment set by the Commissioner, but in no case later than the expiration of the license.

Rule 2.07 Fare Schedule.

Every registered pedicab shall have a fare schedule posted on the outside panel of each side of the pedicab, clearly visible to anyone entering the pedicab. The printing of the fare schedule shall be at least twenty-eight point type. The fare schedule shall include the pedicab business's name, telephone number, and the pedicab registration decal number of that Pedicab. A pedicab business logo or insignia may also be posted on the outside panel of each side of the pedicab.

Rule 2.08 Required Signs on Pedicabs.

Every registered pedicab shall have posted on the interior of the pedicab, in a manner that is clearly visible to any seated passenger and in twenty-eight point bold faced type, the following information:

Pedicab business's name, as stated on the pedicab business license application form filed with the Department.

Pedicab business's telephone number.

Pedicab registration decal number.

"Compliments or Complaints Dial 311. Outside Chicago Dial 312-744-5000"

Rule 2.09 Advertising.

Advertising may be placed on the pedicab in the following areas:

- (1) on the back of the cab,
- (2) on any part of the interior of the cab provided that no advertising may be placed on a panel where there is required signage, as stated in Rule 2.08.

No portion of such advertising shall be reflectorized, illuminated, animated, or extend beyond the panel of the pedicab, and the content of such advertising shall not violate any applicable provision of law. If there is no advertising in these areas, a pedicab business may place the logo or insignia, or other identifying information for the pedicab business, in these areas.

Rule 2.10 Change of Registered Pedicab

A pedicab business may replace a currently registered pedicab with another pedicab only if the pedicab business completes a request in writing on a form provided by the Department, providing the PIN and pedicab registration decal number of the currently registered pedicab as well as complete the requirements in Rule 2.01 for the new pedicab and pay the required fee as specified in Section 9-110-090 of the MCC.

III. PEDICAB OPERATOR

Rule 3.01 Pedicab Operator's Permit.

A pedicab operator's permit shall be issued by the Department following a written application made upon forms provided by the Commissioner. Applicants must meet all requirements as outlined in Chapter 9-110 of the MCC.

Rule 3.02 Vision Examination.

All Applicants for issuance or renewal of a pedicab operator's permit must pass a vision examination by meeting a minimum of 20/40 visual acuity in each eye with or without glasses or contact lenses.

Rule 3.03 Renewal.

A pedicab operator's permit will expire on the last day of the month of the permit holder's next birthday after issuance of the permit. Permits may be renewed during the month in which the permit expires.

Rule 3.04 Change of Address.

Holders of pedicab operator's permits shall notify in writing the Department of any change of address or telephone number no later than seventy-two (72) hours after the change.

IV. OPERATING REQUIREMENTS

Rule 4.01 Show for inspection .

A pedicab operator's permit holder shall, upon request of a police officer or authorized personnel of the Department, show his permit and supply any additional information requested concerning the operation of the pedicab.

Rule 4.04 Alcoholic Beverages.

No person may drink any alcoholic liquor as defined by law while such person is operating or being transported by a pedicab, nor may any person transport, carry, possess or have any alcoholic liquor while being transported by Pedicab, except in the original package with the seal unbroken.

Rule 4.06 Failure to Comply.

No operator or owner of a Pedicab shall willfully fail or refuse to comply with any lawful order or direction of a police officer, authorized personnel of the Department, or any other authorized official.

Rule 4.07 Discharging of Passengers.

Operators, when discharging passengers, shall do so in a safe and legal manner. Operators shall discharge passengers on the curbside of the roadway.

V. PENALTIES

Rule 5.01 Repeated Offense.

For the purpose of this section, “Repeated Offense” means a second or subsequent violation of any Department rule or regulation or MCC ordinance within a 12-month period of a previous violation;

RULE 5.02 Penalties.

Except as otherwise specified in particular rule or ordinance, any violation of these rules or Chapter 9-110 MCC shall be subject to the following penalties:

First Offense: \$100 to \$500 fine and/or license or permit suspension up to five (5) days and/or revocation of license or permit.

Repeated Offense: \$500 to \$1,000 fine; and/or license or permit suspension up to twenty-nine (29) days and/or revocation of license or permit.

RULE 5.03 Monetary Restitution.

Monetary restitution may be sought for any violation where the fare is in dispute.